

## How to Download an Audio Book

### Using Overdrive to Browse, Check-Out and Download.

1. From the Enfield Public Library website, <http://www.enfieldpubliclibrary.org> click on the download audio books, e-books and video link on the bottom right of the screen.
2. Browse using the visual guide or the format links on the left side of the screen.
3. Select a title by clicking on it. Be sure to note whether it can be transferred to your device.
  - If the title says “add to cart”, it is available to check out
  - If the title says “place a hold”, it is currently checked out, but you can place a hold on the item.
4. My Cart screen will display your intent to check out. Items will stay in your cart for 30 minutes before they are returned to the “shelf”. You can continue shopping or check out your title. Please be aware that patrons are limited to 4 checkouts. This includes audio, video, and e-book formats. Click Proceed to Checkout when you are ready.
5. Select library and enter your Enfield Public Library barcode when prompted.
6. You will get a check out confirmation screen to verify the title, date, and due date of the item(s). You may choose from a 7-day, 14-day, or 21-day checkout period.
7. It will then bring you to a Download screen.

### Downloading your audio book titles

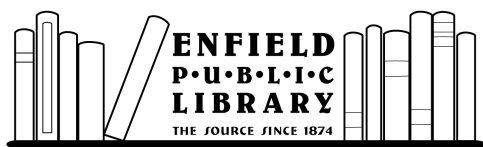
1. If this is your first time downloading an audio book, you will need to download the Overdrive Media Console software onto your computer. There is a link to Overdrive Media Console available on the Overdrive catalog front page or on the record of the item you just checked out.
2. Click the link to install and follow the on-screen instructions.
3. Once OMC is installed, click on the download button for the item you’ve checked out. The item will open up in the software automatically.

### Transferring to a Portable Device

1. Once the title is downloaded into Overdrive Media Console, it can be loaded onto a portable device if its DRM allows.
2. Plug in your device to the computer. Click on Transfer. Follow instructions in the transfer wizard.

### Returning Audio Books

1. Audio books are returned automatically on their due dates. The file on your computer will become inactive.
2. You can return *some* audio books before the due date by right clicking on the title in Overdrive Media Console and selecting delete. Be sure to select return and delete when the prompt appears.



**Please call the Enfield Library Reference Desk  
with any further questions.  
860.763.7511**